

MEETING EXECUTIVE COMMITTEE
DATE/TIME TUESDAY 17TH MAY 2016
LOCATION 50-51 WELLS STREET, LONDON W1T 3PP
FACILITATOR VH
NOTE TAKER EL

PRESENT

Wendy Shillam	WS
Yoram Blumann	YB
Nick Bailey	NB
Gwilym Harbottle	GH
Vivien Hughes	VH
Edwina Lonsdale	EL
Steve Medway	SM

1. Welcome and apologies from Sharon Banoff and Chris Shaw
2. Declaration of members' interests – no change
3. Questions from the forum – none
4. Announcement of AOB – Homeless persons and rubbish
5. Matters arising – none
6. Programme of Works – presented by Wendy Shillam
Policies outline generated by results of January consultation have been posted online
NB to produce a summary of approx. 100 words relating to his section of the questionnaire
BC to produce a summary of approx. 100 words relating to her sections of the questionnaire

Format for policy document has been nprepared by WS to get a feel of what is needed was presented and commended

For comparison, other neighbourhood plans consulted eg Fortune Green and West Hampstead, Norland, Central Milton Keynes (WS email 17/5/16)

WS proposes a short easy reading document with appendices at back
NB suggests more evidence within the body of the plan

It was agreed that in any case, the work should be divided, first drafts prepared, and at that stage the detailed format can be agreed
Reference was made to the specific focus agreed at the last meeting:

1. To gather evidence on three important issues:
 - Pollution
 - Refuse
 - Green Space
2. That the plan would cover the full gamut of issues brought up by the consultation but would concentrate on policies for the following:
 - Reducing Pollution
 - Improving Green Space
 - Planning for a better rubbish collection and storage system
 - Improving walking and cycling
3. To analyse the conservation areas both architecturally and spatially in order to provide better advice to those who wish to develop or refurbish
4. Review WCC, GLA and EU policies to:
 - Encourage affordable housing
 - Prevent degradation of existing residential
 - Encourage independent shops
 - Reduce Pollution
5. That the Forum would be advised to campaign to ensure that the relevant authorities comply with their own existing policies on;
 - Housing and affordable housing
 - Architectural quality of conservation areas
 - Maintaining small and independent businesses
 - Pollution
6. That immediate steps be taken to start a programme of public greening

Next action:

In time for the next meeting on 15th June, each member of the executive will get involved in producing a first draft as follows:

Rubbish/Pollution	SM/CW – YB support on rubbish
Green space	GH
Walking/cycling/transport	WS/BC
Housing	NB/SB
Small businesses	EL, supported by NB/WS for guidance
Conservation areas	VH/YB/WS
Licensing	YB
CIL	WS

The first draft should include basic topic headings, and most important policies. The drafters should identify where additional evidence collection is needed and whether funds should be made available to collect such evidence, highlighting gaps in our knowledge which would prevent completion of a well documented plan.

The second draft, in time for the meeting 15 July, should include the evidence if possible.

A shopping list should be included in the plan, with a view to raising funding from the CIL.

The AGM will take place on 21st September, when the final document will be presented in summary to the membership. The meeting to take place in the Chapel, with tables for each subject, enabling members to speak face to face with those involved in each specific topic

Everything is available in dropbox – Wendy to re-invite committee members to give them access

7. Funding application Tesco Presenter WS
 The grant of £10,000 is agreed
 WS to meet with Councillor Heather Chapman for approval letter to get 75% of funding. Next action: commission study. WS has approached Nigel Dunnett, who is interested in featuring Fitzrovia in his Greening the Grey project
8. Secretary's report – NB. Nothing to report
9. Financial report – YB
 YB presented financial statement 1 November 2014 – 31 March 2016
 There is a balance of £1268 in the bank as groundwork money
10. Communications report – EL
 Proposed articles for future issues of Fitzrovia News:
 Cycling and cycle routes Barbara Corr
 Summary of consultation results Wendy Shillam
 Announcement of AGM Edwina Lonsdale
 Use map to highlight results of consultation – WS
11. Membership report – GH
 The Constitution needs to be approved at the AGM
 It appears on the website
 It should be included with the announcement of the AGM beginning September
12. Christmas event – to be discussed closer to the time
13. WS to continue to pursue CIL for proper face to face meeting and consultation
14. VH reviewed exchange of emails concerning homeless person at corner of Wells Street and Marylebone Passage. SM advised the problem had been resolved. There are sufficient hostel places for homeless in Westminster.

FUTURE MEETINGS

Dates of Future Meetings:

Wednesday 15th June 6.00pm: NWE Morley House Regent St.
Facilitator GH Note taker CS

Wednesday 13 July 6.00pm: Fitzrovia Chapel
Facilitator WS Note taker SM

Future meetings penciled in but details to be confirmed.

Wednesday 21 September 6.00pm – AGM

Wednesday 12 October 6.00pm:
Facilitator NB Note taker VH

Wednesday 9 November 6.00pm:
Facilitator CS Note taker YB

Wednesday 14th December – Christmas Event?