

## CIL Committee - Fitzrovia West Neighbourhood Forum

### CIL COMMITTEE MEETING MONDAY 28<sup>TH</sup> FEBRUARY BY ZOOM

#### MINUTES

**Present:** Nick Bailey, Yoram Blumann, Gwilym Harbottle, Julia Haythorn (Chair), Walid Sheikh, Barbara Corr

Visitors: Dan Johnson and Catherine Jenkins from Placemaking London

1. **Apologies:** Jace Tyrell

2. **Minutes of the last meeting** This was the first CIL Committee meeting

3. **Discussion of the proposal from Placemaking London with opportunity to ask Dan and Catherine questions.**

Dan: What are the current or past CIL applications:

1. Market Place
2. The New Cavendish Street Planters
3. Soho Poly Theatre.

There are other ideas in circulation including from Fitzrovia Community Centre, All Souls School and a resident in Holcroft Court.

Nick: Is it possible to have a slim down version of parts 1-7 and more emphasis on part 8 as he feels that is the part we will need more help on.

Yoram: From experience of Market Place and the New Cavendish Street Planters, when there are a lot of partners involved then we need more help.

Dan: Gave some background. 100% success so far with supporting successful applications – but now there are more applications they are having to work harder at weeding out projects that don't fit CIL criteria.

Parts 1-7 of proposal is about supporting through protocol, process, governance, prioritisation and supporting Forums to shape up the applications. Important to have process of sifting applications that is inclusive and transparent.

Filling out the form doesn't take that long as it is fairly simple – but the pre-work is where the time is needed. The research, consultation, letters of support, working out future funding, identify officer at council responsible.

Catherine: They can identify a 'cost consultant' to give a high level cost for the applications (so don't need to instruct specific contractors at application point).

Catherine: It seems FitzWest need more help with developing the applications (part 8) rather than 1-7. This is different from Soho NF.

Nick: Can Placemaking help with identifying avenues for match funding? We want to spread out our resources so we don't award all the money to one project. Dan shared some links including the Veolia Trust.

Discussion on match funding – agreed that organisations or people be told they need to do fundraising of their own first to raise match funding.

**Action point: Someone to right a note to this effect for the website**

Dan: All projects must be fully funded when you apply.

Nick – how can we raise funding for the admin and consultancy per project. He suggested asking Amit Mistry (WCC) if 10% could be added to applications in future. **NOTE – Nick has since spoken to Amit who has agreed this is possible.**

Catherine – Also ask Amit about Neighbourhood Forum Planning Function – is there any resource there?

**Action Point – Nick to follow up on this**

Julia summarised – is it possible to slim down ie reduce fee for parts 1-7 so we can spend more on part 8 (the applications.)

Dan agreed to go away and think about it but reminded us that this is already a very pared back quote, as it is shared with Soho NF. He will come back with response soon.

#### **4. AOB**

Yoram: we need more money to pay for working on bids in future. We have enough to pay for parts 1-7 (the protocol and admin etc) but we don't have enough for part 8. He suggested subject is raised at Forum of Forums as a general question for all the Forums. Could WCC find some money for this?

Gwilym agreed to ask Councillors in principle if any money would be available from ward budget.

**Action Point: Gwilym to contact councillors**

Julia said she is not able to do all the admin that is required for CIL Committee and Executive and we will need to find more support.

Julia: It is important that all the applications are available for people to see and that the decision-making process is transparent.

**Action point: Julia to update website with new page on CIL application, CIL committee etc.**

**Nick to provide note about Soho Theatre for website (Note received)**

**Yoram to provide a note about Market Place for website**

**Julia to provide note about New Cavendish Street Greening.**

*Notes taken by Julia Haythorn*